

**Capital Area Human Services District Board Meeting
Tuesday, January 10, 2012**

Members Present: Rev. Louis Askins; Amy Betts; Christy Burnett; Dana Carpenter, Ph.D.; Wayne Delapasse; Becky Katz; Kay Long; Sandi Record; Gary Spillman; and Barbara Wilson

Members Absent: Kathy D’Albor; Kay Andrews; Tandra Davison; Gail Hurst; Vickie King; and Jermaine Watson, Chairperson

CAHSD Executive Staff Members: Jan Kasofsky, Ph.D., Executive Director; Carol Nacoste, Deputy Director

ITEM	RESPONSIBLE PERSON	DISCUSSION	FOLLOW-UP TIMELINE
<p>Consent Agenda</p> <ul style="list-style-type: none"> • Approval of Agenda January 10, 2011 • Approval of December 5, 2011 Minutes 	<p>Christy Burnett Vice-Chair</p>	<p>The Board met in closed Executive Session to review the Executive Director’s yearly performance evaluation. The Board recommended that Dr. Kasofsky receive a merit increase for 2012. Dr. Kasofsky will take this recommendation under advisement and give her decision to accept at the next Board meeting.</p> <p>The regular Board meeting was called to order at 3:35 p.m. by Christy Burnett, Vice-Chair.</p> <p>Motion for approval of the December 5, 2011 minutes with the consent January agenda made by Amy Betts, seconded by Sandi Record and unanimously carried.</p>	
<p>Reports from Executive Director</p> <ul style="list-style-type: none"> • Communications: Radio Advertisement 	<p>Dr. Kasofsky</p>	<p>The radio spots are going well. Gambling reported 10 callers and Access operators reported 12 callers (for December) after the radio spots ran. Blackwell Communications will produce two more spots, one for men and one for women that will run during Mardi Gras.</p> <p>Dr. Kasofsky was contacted by another station requesting CAHSD to advertise with them, which may happen once the client target base is expanded.</p>	
<ul style="list-style-type: none"> • Updated Website Demonstration 		Amy Traylor gave a demonstration of the updated CAHSD website.	
<ul style="list-style-type: none"> • Client Orientation Handbook 		The new Client Orientation Handbook was reviewed.	
<ul style="list-style-type: none"> • Letter to EBR Parish Mayor- President Re: CATS 		Dr. Kasofsky’s letter to Mayor Holden regarding the budget cuts to CATS transportation negatively impacting CAHSD clients was distributed. CAHSD has not gotten a response from the Mayor’s office.	

ITEM	RESPONSIBLE PERSON	DISCUSSION	FOLLOW-UP TIMELINE
<ul style="list-style-type: none"> Assistance to Congressman Cassidy on MH/PC Research 		<p>Representative Bill Cassidy is working on healthcare legislation that will have primary care physicians (PCP) housed in mental health centers. Dr. Kasofsky briefed the Congressman and his staff on what CAHSD has achieved since Katrina. SMI clients typically need access to specialists and not just a PCP. CAHSD is promoting the recovery model where case managers will setup clients' appointments with a PCP and/or specialist and assist them in getting to those appointments. However, PCPs being housed in the mental health clinics is not part of the recovery model as it also limits choice.</p>	
<ul style="list-style-type: none"> Meeting w/Representative Williams 		<p>Dr. Kasofsky received a call from newly elected Representative Alfred Williams, District 61. He wanted to be briefed on region 2 healthcare issues. Dr. Kasofsky informed Rep. Williams on the importance of the MHERE, non-licensed group homes and that many residential beds in this region have been unfunded. Rep. Williams was preparing to meet with Secretary Greenstein.</p>	
<ul style="list-style-type: none"> Pharmacy 		<p>QoL Meds will open mid-February. They hired some CAHSD pharmacy techs. One must be a CAHSD client or staff to have prescriptions filled with QoL. Civil Service was complementary regarding CAHSD saving state dollars.</p>	
<ul style="list-style-type: none"> EMR Issues 		<p>The EMR vendor has been given notice to produce or to end the contract in 60 days. Dr. Kasofsky will keep the Board updated.</p>	
<ul style="list-style-type: none"> Closure of Greenwell Springs Hospital 		<p>Greenwell Springs Hospital is closing in March. 40 beds are moving to East La Hospital in Jackson. Patients will go from MHERE/ERs across the state directly to East. The coroners and judges will determine involuntary admission cases. Dr. Heintz will provide technical assistance to the East Feliciana Parish coroner.</p>	
<ul style="list-style-type: none"> Bill Development for Regulations of Unlicensed Group Homes w/Representative Ponti 		<p>Dr. Kasofsky met with Representative Ponti, new chair of House Commerce Committee, and briefed him on CAHSD and the impact and need for unlicensed group homes in the area. Rep. Ponti wants to write legislation that will put safety and extortion regulations on these homes. Joe Prokop pulled together existing laws for SMI clients. This information was sent to the House office staff.</p>	
<ul style="list-style-type: none"> Primary Behavioral Health Care Integration, Grant Implementation 		<p>CAHSD met with Magellan to make sure that the Primary Behavioral Health Care Integration grant and Magellan processes are consistent.</p>	
<ul style="list-style-type: none"> OLOL Partnership through an ACO Re: Grant Application 		<p>Bureau of Medicaid Innovations has a call for bids for an Accountable Care Organization (ACO). OLOL will be bidding on this contract. The ACO will focus its continuum of care on primary care medical homes,</p>	

ITEM	RESPONSIBLE PERSON	DISCUSSION	FOLLOW-UP TIMELINE
		care management and connective health information technology to integrate care delivered by all providers to serve the medically vulnerable populations residing in Baton Rouge and its surrounding parishes. CAHSD is a part of the Lake's ACO.	
<ul style="list-style-type: none"> Draft Strategic Initiatives/Ends Policies 2012 		<p>An Ends Policies preliminary draft was distributed and reviewed. The Ends Policies will focus on three (3) purposes: Expand client base, Maximize collection for needed services, and Accountability and productivity/infrastructure.</p> <p>CAHSD will be meeting next week with the VA to discuss connecting soldiers who have been at war with community services.</p>	Will have a complete form next month – bring questions to Dr. Kasofsky's attention
<ul style="list-style-type: none"> Pointe Coupee Community Health Advisor Research 		The Hospital District Board meets next week and they should be making a decision on funding the Pointe Coupee Community Health Advisor position. CAHSD has Federal prevention dollars that can cover costs for its role in funding one social worker if the Board does not approve the funding. CAHSD met with Laverne Aguillard to discuss providing medical and dental care services in the area and her helping to facilitate a community health advisor to be placed in the parish.	
<ul style="list-style-type: none"> Pointe Coupee Board Membership Update and Membership 		<p>Dr. Kasofsky spoke with Melanie Bueche, Pointe Coupee Police Jury President, concerning the vacant Board seat. Dr. Kasofsky emailed Ms. Bueche a timeline that outlines communication between CAHSD and Boards and Commissions regarding the vacancy. Dr. Kasofsky last spoke with Boards and Commissions on December 21, 2011. Boards and Commissions hasn't communicated with PC Police Jury and have not decided on a second nominee. Ms. Bueche will be contacting the legislators from that area to attempt to get the issue resolved.</p> <p>With the exception of a Pointe Coupee seat expiring, there are four Board members' whose terms will be expiring in March and April. These members need to complete the <i>Board Member Appointment/Renewal Form</i> so that Amy Traylor can begin the process with the parish governments.</p>	Give completed renewal form to Amy Traylor
Reports from Chair <ul style="list-style-type: none"> Review of Policies 	Christy Burnett Vice-Chair	Motion to move all policies under one action item made by Amy Betts, seconded by Barbara Wilson and unanimously carried. Motion to approve Financial Planning/Budgeting and Financial Condition and Activities Policies as written made by Sandi Record, seconded by Gary Spillman and unanimously carried.	

ITEM	RESPONSIBLE PERSON	DISCUSSION	FOLLOW-UP TIMELINE
<ul style="list-style-type: none"> Policy Review Assignment: Delegation to the ED 	Becky Katz	Ms. Katz reviewed the Delegation to the ED Policy. The Board is in compliance with the policy. No discussion was held.	
<ul style="list-style-type: none"> Policy Review Assignment 		The Monitoring ED Performance Policy will be reviewed by Amy Betts at the February meeting.	
<ul style="list-style-type: none"> Meeting with Ascension Parish 	Christy Burnett, Vice Chair	Capitol City Family FQHC is scheduled to open in Gonzales on July 1 st . This FQHC wants to provide services in schools that already house CAHSD school-based therapists. CAHSD met with the FQHC Medical Director, Kenny Matassa, Ascension Parish Council member and Christy Burnett because Ascension Parish officials have made it clear they do not want services being provided in the parish duplicated. CAHSD promoted collaboration and the referral process. CAHSD wants to partner with FQHCs to refer behavioral health clients who are at a lower level of need and to refer clients for physical health care; however the FQHC does not have an indigent care fund.	Please let Dr. Kasofsky know when new businesses move into the parishes
Adjournment/ Next Meeting Date		The next meeting will be held on February 6, 2011 at 3:00 p.m. at 4615 Government Street, Building 2, Room 200.	